

MINUTES

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

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The Harris County Emergency Services District No.24 met in regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday November 4th,2020 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:20 am and all of said persons were present: Commissioner Lee Spilman, Commissioner Loretta ROBINSON, absent: Commissioner Maria GOMEZ and Commissioner Eva GARCIA.

Also, present was Fire Chief Dave PARKER, Aamanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Rick REEG, Art NAVARRO, Robert MATHEWS, Robert HOLLEY with Aldine Fire & Rescue, Ricardo MARTINEZ with Martinez Architects, Brad DILL B&D Realty Advisors, and Adam TABAK District Council with Coveler and Peeler.

4.TO RECIEVE PUBLIC COMMENT:

No public comment.

5.TO PAY DISTRICT'S BILL:

Motion by Commissioner SPILMAN, seconded by Commissioner ROBINSON and approved with a vote of 3 to 0 to pay Districts bills.

6. TO MODIFY AND AMEND THE DISTRICT'S 2020 BUDGET:

No action, item tabled.

7. TO REVIEW AND TAKE ACTION REGARDING CONSTRUCTION, REPAIRS OR RENOVATIONS TO DISTRICT REAL PROPERTY, INCLUDING, BUT NOT LIMITED TO, CONSTRUCTION PAYMENTS, PAYMENT APPLICATION, CHANGE ORDERS, PERMITS, ENGAGING ARCHITECTS OR ENGINEERS, AND SELECTION OF GENERAL CONTRACTORS FOR DISTRICT CONSTRUCTION PROJECTS:

Brad DILL updated the board with all due diligence items regarding the Administrative Building Construction. Working on platting issues, all is going well.

Station 21 land platting issues, line running across 1960 with leak. (View attachment)

Motion by Commissioner ROBINSON, seconded by Commissioner SPILMAN and approved with a vote of 3 to 0 to grant an easement to the Memorial Utility District (MUD) for a 20 feet waterline easement and a 10 by 20 construction easement by 1960.

Motion by Commissioner ROBINSON, seconded by Commissioner SPILMAN and approved with a vote of 3 to 0 to engage Stewart Title to research easement title issues related to Station 21 land.

MARTINEZ presented the board with a monthly description of all current construction projects and Informed the board of the issues of the encroaching; there has been no resolution and owners are not cooperative; informed Counsel TABAK to move forward with taking the necessary steps to contact property owner.

On December 8th there will be a topping off Ceremony for Station 11. (View attachment)

Motion by Commissioner ROBINSON, seconded by Commissioner SPILMAN and approved with a vote of 3 to 0 to pay Application No.13 for Station 11 amount not to exceed \$604,071.00.

Motion by Commissioner ROBINSON, seconded by Commissioner SPILMAN and approved with a vote of 3 to 0 to pay Application No.5 for Station 41 amount not to exceed \$812,197.76.

8. TO REVIEW AND APPROVE REQUISITION REQUEST SUBMITTED FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES AND APPARATUS:

No action, item tabled.

9. TO APPROVE REQUESTS FOR FIREFIGHTING OR ADMINISTRATIVE CLASSES, TRAINING, COURSE MATERIALS REQUESTED BY DISTRICT PERSONNEL:

No action, item tabled.

10. TO REVIEW AND TAKE ACTION ON MATTERS RELATED TO COVID-19, INCLUDING BUT NOT LIMITED TO MEETING PROCEDURES, EMERGENCY EXPENDITURES AND CONTINUITY OF OPERATIONS PER GOVERNMENT CODE §418.1101:

No action, item tabled.

11. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.251:

No action, item tabled

12. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REAL ESTATE MATTERS:

No action, item tabled.

13. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS AND TAX CODE §323.3022 TO DISCUSS SALE TAX MATTERS:

No action, item tabled.

14. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS:

No action, item tabled.

15. TO REVIEW AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICT'S EMPLOYEES INCLUDING MEDICS, COMMAND STAFF AND ADMINISTRATIVE STAFF:

No action, item tabled.

16. TO REVIEW, DISCUSS AND TAKE ACTION ON THE ACQUISITION, PURCHASE, SALE OR LEASE OF REAL PROPERTY:

Motion by Commissioner ROBINSON, seconded by Commissioner SPILMAN and approved with a vote of 3 to 0 to make counsel TABAK to move forward on demand letter to property owner regarding the encroachment on the land at Station 41.

Re-Opened # 7 by Chief PARKER

Chief PARKER announced he will be getting solid numbers on the impact to the district for Station #11, he will update closer to the end of the year.

17. ADJOURNMENT:

Commissioner ROBINSON moved for adjournment; Seconded by Commissioner SPILMAN with a vote of 3 to 0 to adjourn the meeting.

The meeting adjourned at 12:15 pm.